

KMCH COLLEGE OF PHARMACY

2018-2019

KMCH COLLEGE OF PHARMACY – COIMBATORE

B.Pharmacy Program Committee for the Academic year 2018-2019

Chairperson: DR. K. Suresh Kumar

S.No.	Members	Department
1.	DR. N. Tamilselvi	Pharmaceutical Analysis
2.	DR. C. Dhandapani	Pharmacy Practice
3.	DR. S. Hurmath Unnissa	Pharmaceutical Chemistry
4.	Mr. K. Selvaraju	Pharmaceutics
5.	Mrs. A. Abarnadevika	Pharmacology
6.	DR. R. Arivukkarasu	Pharmacognosy

S.No.	Student representative	Year of study
1.	Mr. M. Baskaran	II
2.	Mr. Thiyagarajan. C	III
3.	Ms. G. Srinandhini	IV

M.Pharmacy Program Committee for the Academic year 2018-2019

Chairperson: DR. G. Ariharasivakumar

S.No.	Members	Department
1.	DR. N. Tamilselvi	Pharmaceutical Analysis
2.	DR. C. Dhandapani	Pharmacy Practice
3.	DR. S. Hurmath Unnissa	Pharmaceutical Chemistry
4.	Mr. K. Selvaraju	Pharmaceutics
5.	Mrs. A. Abarnadevika	Pharmacology
6.	DR. R. Arivukkarasu	Pharmacognosy

S.No.	Student representative	Department
1.	Ms. A. Charumathi	Pharmacy Practice
2.	Ms. Henna P Raphy	Pharmaceutical Analysis
3.	Ms. S. Nivetha	Pharmaceutics
4.	Ms. T. Malathi	Pharmacology

Pharm.D. and Pharm.D. Post Baccalaureate Program Committee for the Academic year 2018-2019

Chairperson: DR. C. Sankar

S.No.	Members	Department
1.	DR. N. Tamilselvi	Pharmaceutical Analysis
2.	DR. C. Dhandapani	Pharmacy Practice
3.	DR. S. Hurmath Unnissa	Pharmaceutical Chemistry
4.	Mr. K. Selvaraju	Pharmaceutics
5.	Mrs. A. Abarnadevika	Pharmacology
6.	DR. R. Arivukkarasu	Pharmacognosy

S.No.	Student representative	Year of study
1.	Mr. Jaishwanth V.M.	II
2.	Mr. B. Bharath Kumar	III
3.	Mr. Daniel Rajeev Koshy	IV
4.	Ms. Reshma Benoy	V
5.	Ms. R. Abirami	VI

Roles and responsibilities of the Program Committee

- Periodically review the progress of the classes.
- Discuss the problems concerning syllabus and the conduct of classes.
- Monitor the completion of syllabus for each internal assessment and the same to be communicated to the principal.
- Discuss with the course incharges on the nature and scope of assessment for the course and to communicate the same to the students at the beginning of the respective semester / year.
- Communicate the recommendations to the Head of the institution on academic matters.
- The Program Committee shall meet at least twice in a semester / year preferably at the end of the first internal assessment exam and before the end semester exam.
- Prepare and communicate the time table to all faculty members and students
- Conduct academic audit at the end of every internal assessment
- Vetting of question paper (as per Bloom's taxonomy) for all the internal assessment exams

GOVERNING BODY

Dr. Nalla G. Palaniswami	- Chairman
Dr. Thavamani D.Palaniswami	- Member
Dr. Arun N.Palaniswami	- Member
DR. O.T. Buvanewaran	- Member
DR. M. Natesan	- Member
State Government Nominee	- Member
AICTE Regional Officer Southern Region	- Member
University Nominee	- Member
Industry Nominee	- Member
Academic Nominee from other Institution	- Member
DR. K.S.G. Arulkumaran	- Member
DR. A. Rajasekaran	- Member Secretary

Roles and responsibilities

- Frame the Policy (student admission, fees structure, faculty recruitment, salary and budget allotment) and regulations of the Institution.
- Plan and provide necessary facilities/equipment for development of the institute.
- Compliance with AICTE, PCI and the Tamil Nadu Dr. M.G.R. Medical University.
- Define and delegate responsibilities of various positions in the organization.
- Ensure the financial soundness of the institution and safeguarding its assets.
- Approve requests for expansion of infrastructure and new program of study leading to award of degree.

STAFF SELECTION COMMITTEE (RECRUITMENT)

Dr. Thavamani D. Palaniswami	- Managing Trustee
DR. O.T. Buvanewaran	- Chief Executive Officer
DR. A. Rajasekaran	- Principal
DR. M. Natesan	- Senior Administrative Officer

Roles and responsibilities

- Follow PCI/AICTE regulations for selection of staff.
- Approve to advertise in newspapers about vacancy position.
- Decide the designation and salary for the staff.
- Monitor the performance of all staff of the institute.
- Encourage the staff performing well (awards).
- Frame the salary increment norms.
- Structure staff relieving policy.

GRIEVANCE REDRESSAL CELL

Principal	- DR. A. Rajasekaran
Head of the Department	- DR. K.S.G. Arulkumaran

Senior Administrative Officer	- DR. C. Sankar
Hostel warden	- DR. K. Suresh Kumar
	- DR. G. Ariharasivakumar
	- DR. M. Natesan
	- Mrs. R. Maragatham
	- Mr. R. Raju
Student representative (Male)	- Mr. C. Thiyagarajan
Student representative (Female)	- Ms. G. Srinandhini

Roles and Responsibilities

- Announce students and faculty members the existence of grievance redressal cell and its responsibilities
- If any grievance reported, committee will investigate and take necessary actions.

DISCIPLINARY COMMITTEE

DR. A. Rajasekaran	- Principal
DR. O.T. Buvaneshwaran	- Chief Executive Officer
DR. M. Natesan	- Senior Administrative Officer
DR. C. Sankar	- Professor
DR. G. Ariharasivakumar	- Professor
DR. C. Dhandapani	- Associate Professor
DR. K.P. Beena	- Associate Professor

Roles and Responsibilities

- Frame and communicate disciplinary code of the institution.
- Collect the facts of all complaints arising under the Code of Ethics.
- Facilitate an amicable resolution to a complaint.

ANTI RAGGING & ANTI SQUAD COMMITTEE

DR. A. Rajasekaran	- Principal
DR. M. Natesan	- Senior Administrative Officer
DR. G. Ariharasivakumar	- Professor
DR. K.P. Beena	- Associate Professor
DR. R. Arivukkarasu	- Associate Professor
Mr. K.R. Yuvaraja	- Assistant Professor
Mrs. R. Maragatham	- Girls Hostel Warden
Mr. R. Raju	- Boys Hostel Warden

Roles and Responsibilities

- Communicate prohibition of ragging through various modes (orientation class, academic calendar, displays).

- Collect affidavit from fresher's and parents.
- Monitor the performance of the Anti-Ragging Squad.
- In any incidence of ragging, the committee will follow procedures as per government anti-ragging policy.

RESEARCH COMMITTEE

DR. A. Rajasekaran	- Chair person
DR. K.S.G. Arulkumaran	- member
DR. K. Suresh kumar	- member
DR. N. Adhirajan	- member
DR. C. Sankar	- member
DR. G. Ariharasivakumar	- member
DR. N. Tamilselvi	- member

Roles and Responsibilities

- Analyze student project work and provide suggestions
- Encourage students participation in scientific poster/oral presentation

YOGA CLUB

Dr. A. Rajasekaran	- Chairperson
Mrs. A. Abarnadevika	- Co-ordinator

Roles and responsibilities

- Schedule yoga training classes & communicate the same.
- Encourage regular yoga practice

JOURNAL CLUB

DR. N. Adhirajan	- Chairperson
DR. C. Sankar	- member
DR. S. Hurmath Unnissa	- member
DR. N. Tamilselvi	- member

Roles and Responsibilities

- Conduct/monitor journal club activities periodically for final B.Pharm. students

NEWSLETTER AND MAGAZINE COMMITTEE

DR. K.K. Sivakumar	- Staff advisor
--------------------	-----------------

DR. N. Tamilselvan - Staff advisor

Roles and responsibilities

- Select students from each year of study to co-ordinate in the publication of Newsletter and college magazine.
- Editing of the articles collected by the students
- Collect articles and photographs for Newsletter and college magazine

YOUTH RED CROSS COMMITTEE

Dr. A. Rajasekaran - Chairperson
Mr. I. Ponnilaravasan - Co-ordinator

Roles and responsibilities

- Encourage students and faculty members to participate in various social activities

RED RIBBON CLUB

DR. Thavamani D Palaniswami - Chief patron
DR. A. Rajasekaran - Patron
DR. O.T. Buvaneshwaran - Chairperson
DR. M. Natesan - Co-chairperson
DR. C. Dhandapani - Convener
Mrs. G. Sathyaprabha - Joint Convener
Ms. Kirsha - Assistant professor
Male and female students

Roles and responsibilities

- Educate youth on situations of exploitation and abuse that lead to increase their vulnerability.
- Sensitize care and support needs of people living with HIV & AIDS (PLWHA).
- Create linkages between youth and governmental, non-governmental and community based organizations to access safer and responsible healthy behavior.
- Create a cadre of peer educators among youth to seek and encourage positive health seeking behavior as well as ensuring sustainability of the club.

WOMEN DEVELOPMENT CELL

DR. A. Rajasekaran - Chairperson
DR. K.P. Beena - Co-ordinator

Roles and responsibilities

- Educate the faculty and students towards gender sensitization.

- Promote awareness about sexual harassment through educational initiatives that encourage, and foster a respectful and safe campus.
- Conduct various competitions to encourage their artistic talents.

LIBRARY COMMITTEE

DR. A. Rajasekaran	- Chairperson
Mrs. J. Gayathri	- Co-ordinator
DR. N. Adhirajan	- Member
Ms. R. Pradeepa	- Member

Roles and responsibilities

- Prepare indent for the purchase of new books for each academic year as per AICTE, PCI and University Norms.
- Subscribe for e-journals access.
- Subscribe e-consortium from The Tamil Nadu Dr. M.G.R Medical University, Chennai.
- Verify stock at the end of every academic session.

CLASS TIME TABLE COMMITTEE

Dr. A. Rajasekaran	- Chairperson
DR. N. Tamilselvi	- Co-ordinator

Roles and responsibilities

- Prepare Time tables and communicate to respective course in-charges

CALENDAR COMMITTEE

DR. A. Rajasekaran	- Chairperson
Ms. V. Prem sundari	- Co-ordinator

Roles and responsibilities

- Prepare academic calendar
- Schedule various academic and co-curricular activities of the college

CULTURAL AND SPORTS COMMITTEE

DR. A. Rajasekaran	- Chairperson
Mr. C. Sivasamy	- Co-ordinator

Roles and responsibilities

- Organize and conduct sports and cultural events.

CAREER GUIDANCE, TRAINING & PLACEMENT CELL

DR. A. Rajasekaran - Chairperson
DR. K.S.G Arulkumaran - Co-ordinator

Roles and responsibilities

- Organize and conduct career guidance, training & placement activities.

PARENTS AND TEACHERS ASSOCIATION

DR. A. Rajasekaran - Chairperson
DR. K.K. Sivakumar - Co-ordinator

Roles and responsibilities

- Conduct meetings periodically with parents and teachers
- Communicate with parents about the academic performance of the students

ALUMNI ASSOCIATION

DR. A. Rajasekaran - Chairperson
DR. K.S.G. Arulkumaran - Co-ordinator

Roles and responsibilities

- Schedule and organize meetings
- Communicate higher education and job opportunities among members
- Interact with students of the college and discuss about current scenario of pharmacy field
- Identify and honour the distinguished alumni

NSS Club

Program officer - DR. R. Arivukkarasu
Staff member - Mrs. A. Abarnadevika
- Mr. K. R. Yuvaraja

Student leaders - Mr. M. Baskaran
- Mr. P. Gladwin Paul

Representative from adopted village - Mr. S. Devaraj
Block development officer

Roles and responsibilities

- Identify the needs and problems of the community
- Involve in problem solving process

Entrepreneur Cell

DR. A. Rajasekaran	- Chairperson
DR. K.S.G. Arulkumaran	- Co-ordinator
Mr. S. Muthukumar	- Member

Roles and responsibilities

- Promote interest in entrepreneurship
- Assist in initiation of business

EXAM CELL

B. Pharm. Examination

DR. S. Hurmath Unnissa	- Co-ordinator
------------------------	----------------

Pharm.D. Examination

DR. C. Sundaramoorthi	- Co-ordinator
-----------------------	----------------

M.Pharm. Examination

DR. G. Ariharasivakumar	- Co-ordinator
-------------------------	----------------

Roles and responsibilities

- Plan and conduct internal assessment examination periodically.

INSTITUTIONAL ANIMAL ETHICAL COMMITTEE (IAEC)

DR. D. Kannan	- CPCSEA Nominee
DR. V. Gowthaman	- Scientist from outside the institute
DR. K.L. Senthilkumar	- Scientist from outside the institute
DR. J. Rengaramanujam	- Scientist from different discipline
DR. M. Anwardeen	- Veterinarian
DR. A. Rajasekaran	- Biological scientist and IAEC chairperson
DR. G. Ariharasivakumar	- Scientist, IAEC incharge & convenor

Roles and responsibilities

- Organize and conduct review meetings for approval of research works done using animals
- Supervise experiments done on animals
- Follow up of approved activities
- Monitor the usage of animals and animal house maintenance